

Troop 283 Program Forms Notebook



Event Program Planner

Event: _____ Event SPL: _____

Event Program Planner

Determine the Event Activity Program		
Equipment Required (See Equipment Lists in the Scout Leadership Notebook)		
Troop Trailer Packing Instruction		
Trailer Packing Coordinator	Phone Number	Email
Schedule Troop Training Classes		
Obtain maps of area and plan routes for activities (Include copies of maps in the Event Leader's Tour Notebook for use at the event)		
Determine Troop Guide assignments for Event Activities		
Determine Instructors assignments for Event Activities		

SPL's Approval: _____

Scoutmaster's Approval: _____

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Event Program Planner (Page 2)

Event: _____ Event SPL:

Event Program Planner			
Service Project Coordination and Programming in SPL Schedule			
Scout Service project Coordinator	Phone Number	Email	
Merit Badge Coordination for PLC Schedule			
Scout Merit Badge Coordinator	Phone Number	Email	
Campfire Program			
Campfire Program Coordinator	Phone Number	Email	
Contact Troop Chaplain for Sunday Devotional			
Chaplain	Phone Number	Email	
Assign a Troop Photographer or contact the Historian			
Photographer	Phone Number	Email	
Assign responsibility for Meal Planning			
Prepare agenda for cracker-barrel meetings at Event			
Assign responsibility for Rose Bud Thorn			
Other			

SPL's Approval: _____

Scoutmaster's Approval: _____